Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**N.C.AUTONOMOUS COLLEGE,JAJPUR**
Name of the head of the Institution	**FAKIR MOHAN MALLICK**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06728222434**
Mobile no.	**6372514178**
Registered Email	**ncacjajpur@gmail.com**
Alternate Email	**kalki_myson@yahoo.com**
Address	**N. C. Autonomous College, AT / PO-Jajpur town Dist - Jajpur, Odisha - 755001**
City/Town	**JAJPUR**
State/UT	**Orissa**
Pincode	**755001**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**01-Oct-1999**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Suresh Chandra Sahoo**
Phone no/Alternate Phone no.	**06728224800**
Mobile no.	**9437217790**
Registered Email	**ncacjajpur@gmail.com**
Alternate Email	**nccollegeiqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.ncac.in/aqar/

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://www.ncac.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	76.00	2004	16-Sep-2004	15-Sep-2009
2	B	2.86	2011	27-Mar-2011	26-Mar-2016

6. Date of Establishment of IQAC

12-Aug-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Workshop on bio-informatics and computational tools	13-Sep-2019 2	37
Health Check-up programme for neighbouring villagers by NSS units	11-Sep-2019 1	131
Seminar on Self-Defence training for girl students by department of Physical Education	04-Sep-2019 1	347
Blood donation camp of YRC in collaboration with Ama Odisha	17-Aug-2019 1	152
Beginning of out - reach classes	01-Aug-2019 12	593
District label counsellors meet bt YRC	31-Jul-2019 1	82
Blood donation camp by YRC	30-Jul-2019 1	147
Seminar of IPR in collaboration with IQAC	17-Jul-2019 1	42
Address of S. H. Khan, Florida International University in the college auditorium	13-Jul-2019 1	42
Visit of the consultant, IDP and interaction with the staff members	05-Jul-2019 1	21

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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N. C. Autonomous College, Jajpur	CPE	UGC	2020 1825	13500000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the	3

year :	
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**12000**
Year	**2020**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

SIGNIFICANT CONTRIBUTION 1. Timely completion of courses 2. Organisation of seminars, workshops and webinars 3. Conduct of Academic Audit 4. Collection analysis and implementation of feedback from stakeholders 5. Programme on women empowerment and career awareness 6. Conduct of energy audit 7. Selfdefence training for girls students 8. Beginning of outreach programmes 9 Blood Donation camps and health check up programmes 10. Student participation in Batya (cyclonic storm and disaster management), extending helping hands to government officials for evacuation and relief works.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
PLAN OF ACTION BY IQAC IQAC had chalked out the plan of action for academic development at the beginning of the academic session. 1. Timely completion of courses 2. Conduct of seminars, workshops and webinars 3. Career awareness programmes 4. Programmes on women empowerment	ACHIEVEMENTS / OUTCOMES 1. S. H. Khan of Florida International University, USA addressed the staff members on 13.07.2019 2. A seminar on IPR was organised on 17.07.2019. Dr. M. S. Das, HOD, LAW, Utkal University and S. K. Nanda, Principal, M. S. Law college, Cuttack were the resource persons 3. IQAC started outreach programme on 1st August. 2019 and it continued till 10th October. The students of neighbouring high schools were taught by the faculty members of our college on every Saturday. 4. A seminar on self defence training for girl students was conducted on 4th September, 2019 wherein Miss M. Sudipa, an internationally acclaimed athlete was the trainer. 5. A training programme on

	soft skills for students was conducted on 19.07.2019. Dr. Rasmita Mishra, Srusti Academey of commerce was the trainer. 6. National seminar on selfdefence was organised on 17.01.2020. 7. Biraja lectures was organised on 24.01. 2020. Prof. Adikanda Sahoo and Dr. Dhaneswar Sahoo , two distinguished academicians were the speakers. 8. International seminar on " Role of youth in social reforms and sustainability " was conducted on 28.01.2020. 9. IQAC had convened an Alumni meeting on 02.02.2020 where in the members of the alumni association donated a statue of Lord Ganesh to the college
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Staff Council	**02-Nov-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**07-Nov-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**28-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**MIS (Management Information System) Management information system is an inseparable part of college administration. It has been operational in the college since long. Data base of students and teachers has been prepared and submitted as per the guidelines of the government. Currently management information system is being done online. Salary statement of staff members is prepared every month and**

submitted through HRMS (Human Resource Management System). Similarly PIMS (Personnel Information Management System) is also a part of MIS. Egovernance has been introduced. Admission of students is done through SAMS (Student Academic Management System). Identity cards, admit cards and mark sheets are prepared through MIS and the students are allowed to download. In different ways MIS is being applied in day to day administration of the college. MIS : MANAGEMENT INFORMATION SYSTEM ? Admission process through SAMS (STUDENTS' ACADEMIC MANAGEMENT SYSTEM) ? EXAMINATION – online examinations and online entrance examination into PG by SAMS Preparation of hall ticket, icards and mark sheets, provisional certificates ? Fee collection done through MIS ? E purchases are made by MIS ? Library automation with elibrary facilities is available ? HRMS - HUMAN RESOURCES MANAGEMENT SYSTME and PIMS – personal information management system have been introduced as part of MIS ? Biometric attendance for staff members ? Finance and accounts are also managed in accordance with MIS

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	ECO, ENG, HIS, PHI, ODI, SAN, MAT(A), SOC, POL	HONOURS	20/07/2019
BSc	PHY, CHE, MAT, BOT, ZOO	HONOURS	20/07/2019
BCom	COM	HONOURS	20/07/2019
MA	PGH	HISTORY	20/07/2019
MSc	PGM	MATH	20/07/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCom	E-COMMERCE, COMMUNICATIVE ENGLISH,	30/07/2019	e-com, CE, RQA,	30/07/2019

	REASONING AND QUANTITATIVE APTITUDE			
BA	COMMUNICATIVE ENGLISH, REASONING AND QUANTITATIVE APTITUDE	30/07/2019	CE, RQA	30/07/2019
BSc	COMMUNICATIVE ENGLISH, REASONING AND QUANTITATIVE APTITUDE, INDUSTRIAL CHEMISTRY	30/07/2019	CE, RQA, IC	30/07/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	00	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HONOURS	30/07/2019
BSc	HONOURS	30/07/2019
BCom	HONOURS	30/07/2019
MA	PGH	30/07/2019
MSc	PGM	30/07/2019
MSc	MSC CS	30/07/2019
MSW	SOCIAL WORK	30/07/2019
BBA	BUSINESS ADMINISTRATION	30/07/2019
BCA	COMPUTER APPLICATION	30/07/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
COMMUNICATIVE ENGLISH	30/07/2019	592
REASONING AND QUANTITATIVE APTITUDE	30/07/2020	592
TALLY	01/07/2019	42
WEB DESIGN	01/07/2019	27
BANKING AND INSURANCE	01/07/2019	55
Environmental Studies	01/07/2019	592

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	HONOURS	256
BSc	HONOUS	144
BCom	HONOURS	192
BB	BUSINESS ADMINISTRATION	11
BCA	COMPUTER APPLICATION	45
MSW	SOCIAL WORK	7
MA	HISTORY	32
MSc	MATH	32
MSc	COMPUTER SCIENCE	21
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

FEEDBACK N. C. Autonomous College, Jajpur takes adequate steps to obtain feedback from different stakeholders . The following methods are adopted for collection, analysis and implementation of feedback. 1. Feedback forms are provided to different stakeholders. They are requested to fill in the forms along with the suggestions/ complaints. 2. Student satisfaction survey is conducted online via IQAC email i.e ncaciqac@gmail.com. 3. The students are encouraged to participate in the satisfaction survey and put forward the suggestions in the questionnaire meant for them. 4. The members of the Alumni Association are invited to attend the meeting and interact with the staff members. 5. The coordinators of IQAC and IDP convene meetings of students, teachers, clerical staff and parents. The stakeholders are invited to interact with the HEI and staff member. Dates are fixed separately for each of the stakeholders. The suggestions and complaints of the stakeholders are collected, analysed and placed before the staff council for implementation of the suggestions. We have an active Alumni Association and they convene meetings at periodic intervals. Many staff members attend the meetings. The members of the association are provided with feedback forms. The suggestions of the members are collected. Feedback collected from the stakeholders such as students, teachers, non-teaching staff members, alumni and parents are discussed in IQAC and HODs meetings. Necessary steps as required are taken to solve the problems or execute the suggestions. Mainly action is taken on the basis of collection of feedback, analysis and recommendations.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	256	525	211
BSc	Honours	144	296	111
BCom	Honours	192	425	122
MA	PGH	32	72	32
MSc	PGM	24	121	24
MSc	Computer Science	48	37	21
BBA	Business Administration	48	33	11
BCA	Computer Application	48	77	45
MSW	Social Work	48	19	9
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	535	76	26	3	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
73	72	12	8	3	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

STUDENTS' MENTORING SYSTEM N. C. Autonomous College, Jajpur takes adequate steps to redress the grievances of the students and to provide necessary guidance for overall academic development. The college has an active proctorial system. The system operates in the following manner. 1. The lecturers are assigned duties as mentors. As we have limited human resources one honours class of a particular year is guided by one teacher. 2. The college offers 15 UG programmes and the lecturers of the departments act as mentor. As mentors they perform duties in various ways. 3. The mentors take steps to solve the problems of slow learners. In time table classes for slow learners and advanced learners are allotted. The slow learners are advised to attend the classes meant for them. 4. The problems of advanced learners are also solved. 5. Apart from the

mentoring system, some committees have been constituted for promotion of student welfare. The committees such as Internal Complaints Committee, Equal Opportunity Cell and Minority Cell work for the betterment of the students. The members of the above committees interact to the students, convene meetings and discuss with the HEI to solve the problems and demands of the students. In the last academic year 73 lecturers were in charge of different classes as mentors. The lecturers and HODs were the mentors. The students of all the honours classes were the mentees. The teachers had interacted with the students in the class room and tried their level best to solve the problems of the students. 6. The self financing wing of our college runs a few programmes such as BBA, BCA, MSW and M. Sc. Computer Science. They have also assigned duties to faculty members as mentors for the students of business administration, computer application, social work and computer science. 7. Apart from the above the SF wing has introduced a few skill based certificate courses such as tally, web design, banking and insurance. The lecturers are also assigned duties as mentors for them. 8. Above all, the mentors discharged duties for academic development of students and try to increase the frequency of interaction with the mentees. 9. It has been decided to redress the grievances of the students through the mentors concerned with three days.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2184	73	1:30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
59	53	6	0	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sarada Prasad Mohapatra,	Assistant Professor	IMRF Best Researcher Award, Bangkok
2019	Dr. Sarada Prasad Mohapatra,	Assistant Professor	Iconic Faculty Award, Saksham Society , Jaypur
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	BCA	6TH	26/09/2020	30/10/2020
BBA	BBA	6TH	26/09/2020	30/10/2020
BCom	COM	6TH	26/09/2020	30/10/2020
BSc	PHY, CHE, MAT, BOT, ZOO	6TH	26/09/2020	30/10/2020
BA	ECO, ENG, HIS, PHI, ODI,	6TH	26/09/2020	30/10/2020

SAN, MAT(A), SOC, POL				

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
9	536	1.68

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<div align="center">https://www.ncac.in/course-programme-outcome/</div>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
COMMERCE	BCom	HONOURS	181	139	77
PHY, CHE, MAT, BOT, ZOO	BSc	HONOURS	123	109	89
ECO, ENG, HIS, PHI, ODI, SAN, MAT(A), SOC, POL	BA	HONOURS	232	193	83

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">https://www.ncac.in/wp-content/uploads/2019/08/Online_Student_Satisfaction_Survey_2018.pdf</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

<div align="center">Yes</div>

Name of the teacher getting seed money
Dr. Guruprasad Sahoo

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	Nil	Nil	Nill	Nill

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2	OSHEC, BBSR	260000	260000

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

2

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on intellectual property right	IQAC	17/07/2019

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Research Paper	Dr. S. P. Mohapatra	Saksham Society, Jaypur	20/11/2019	Botany

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nill	Nill	Nill	Nill	Nill

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Physics	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	2	0.64

National	Physics	1	0.31

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	2

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
00	Nill	00	Nill

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Bases – synthesis spectral characterisation and antimicrobial studies	Sr. P. K. Das	Asian Journal of Chemistry	2019	3	N. C. Autonomous College, Jajpur	2

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Biodiversity and sustainable development	Sr. S. P. Mohapatra	Conference proceedings of biodiversity and sustainable development	2019	0	1	N. C. Autonomous College, Jajpur

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	11	14	50
Presented papers	2	8	3	50

Resource persons	0	2	2	12

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
00	00	00	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
First Aid Training Programme	YRC in collaboration with district administration	2	42
NSS Camp (female wing)	NSS, N. C. Autonomous College, Jajpur	2	35
Health Checkup for villagers	NSS Unit, N. C. Autonomous College, Jajpur	4	32
Blood Donation Camp in collaboration withe Ama Odisha	YRC and Ama Odisha	6	189
Outreach programmes in schools on concept learning and current awareness	N. C. Autonomous College, Jajpur	22	497
YRC Counselors Meet	YRC, N. C. Autonomous College, Jajpur	5	135
Blood Donation Camp	YRC, N. C. Autonomous College, Jajpur	5	147

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
YRC Extension Services	Best YRC Counselor Award Jajpur	YRC, Odisha State	20
Best Organising college for zonal camp	Trophy awarded by state government	YRC, Odisha State	120
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
First Aid Training Programme	YRC in collaboration with district administration5	First Aid Training Programme	2	42
NSS Camp (female wing)	NSS, N. C. Autonomous College, Jajpur	NSS Camp	2	35
Health Checkup for villagers	NSS Unit, N. C. Autonomous College, Jajpur	Health Checkup	4	32
Blood Donation Camp in collaboration withe Ama Odisha	YRC and Ama Odisha	Blood Donaiton Camp	6	189
Outreach programmes in schools on concept learning and current awareness	N. C. Autonomous College, Jajpur	Outreach Programme	22	497
YRC Counselors Meet	YRC, N. C. Autonomous College, Jajpur	Counselors Meet	5	135
Blood Donation Camp	YRC, N. C. Autonomous College, Jajpur	Blood Donaiton Camp	5	147
Batya-Cyclonic storm and Disaster Management Programme	IQAC, N. C. Autonomous College, Jajpur	Awareness, evacuation and relief work	2	50
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nill

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NISW Project	Preparation of Project work	NISW	02/07/2019	31/12/2020	MSW Students
CISSD Project	Preparation of project for MSW Students	CISSD	02/07/2019	31/12/2020	MSW Students
LCC Projects	Preparation of project work	Lakhotia Computer centre	02/07/2019	31/12/2020	MSW Students

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
CSAYN	11/12/2020	To accomplish the objectives contemplated by Climate Smart Agriculture Youth Network (CSAYN) and the Inclusive Climate Change Adaptation for a Sustainable Africa (ICCASA) hereby agree to work together in accordance with the following principals, term	2

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5000000	5000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Newly Added
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
End to End Solutions	Partially	End to End to Solutions	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	53882	5297963	159	40000	54041	5337963
Reference Books	28534	2840072	0	0	28534	2840072
e-Books	0	0	0	0	0	0
Journals	83	282177	0	0	83	282177
Digital Database	1	4500	0	0	1	4500
CD & Video	55	8250	0	0	55	8250
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Sarada Prasad Mohapatra	Learning Module	Data developed in word and PPT format	15/06/2020

		is uploaded in the college website	
Dr. Biswait Mohapatra	Learning Module	Data developed in word and PPT format is uploaded in the college website	15/06/2020
Dr. Bishu Charan Das	Learning Module	Data developed in word and PPT format is uploaded in the college website	15/06/2020
Suresh Chandra Sahoo	Learning Module	Data developed in word and PPT format is uploaded in the college website	15/06/2020
Ajay Kumar Samal	Learning Module	Data developed in word and PPT format is uploaded in the college website	15/06/2020
Pradeep Kumar Behera	Learning Module	Data developed in word and PPT format is uploaded in the college website	15/06/2020
Dr. Guru Prasad	Learning Module	Data developed in word and PPT format is uploaded in the college website	15/06/2020
Dr. Brundaban Sahoo	Learning Module	Data developed in word and PPT format is uploaded in the college website	15/06/2020
Ranjita Nayak	Learning Module	Data developed in word and PPT format is uploaded in the college website	15/06/2020
Dr. Markand Nayak	Learning Module	Data developed in word and PPT format is uploaded in the college website	15/06/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	70	1	1	4	0	3	18	100	0
Added	4	0	0	0	0	0	0	0	0
Total	74	1	1	4	0	3	18	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Language Lab	http://www.ncac.in
Smart Classroom 1	http://www.ncac.in
Smart Classroom 2	http://www.ncac.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
24286231	1000000	Nill	Nill

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The institution has some established systems and procedures for maintenance and utilization of physical, academic and other support facilities such as labs, library, sports complex, computers and classrooms. The college has constituted some committees for above purposes. The members of the following committees work for the overall development of the college. Infrastructure development and building committee Purchase Committee Library Advisory Committee Academic Development Commitee Research Committee Language Lab Committee HODs are Labs Coordinator for physics, chemistry, botany and zoology labs. Principal is the ex-officio chairman of the committees. The building committee lay emphasis on the innovation of the existing buildings and explore avenues for construction of new ones through discussion and resolutions adopted in the meeting and write letters to the R B Divisions, Government of Odisha for necessary actions. The members of the purchase committee take decisions for purchases to be made for different purposes. The members of Library Advisory Committee hold meetings and adopt resolutions for overall of the library. They also provide guidance for purchase of books. Academic review committee, research committee and language committee work for academic development of the college. Generally the senior faculty members are included in the above committees. The HODs concerned take steps for maintenance of the labs. The coordinators of computer labs and language labs take steps for maintenance and development of these labs. Class rooms an seminar rooms are taken care of by HODs concerned. The repair and renovations of rooms are undertaken on the proposals put forward by HODs, after being duly approve by the principal.

http://www.ncac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	support from institution for Best Graduate and Best Post Graduate	Nill	Nill

Financial Support from Other Sources			
a) National	Prerana, e-Madhubrutti, SC / ST, free laptop to meritorious students by government of Odisha	Nill	Nill
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Campus Selection	20/11/2020	46	Big Bazar
The First Step to Employability	16/01/2020	115	BPUT
Training on Soft Skill	19/09/2019	127	BPUT
Goal Setting for a Successful career	27/03/2019	131	Utkal University
Need of Self-Defence Training for Girls	04/09/2020	230	N. C. Auto. College
Internatonal Yoga Day	21/06/2019	121	N. C. Auto. College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Goal Setting for a Successful career	Nill	Nill	Nill	Nill
2020	The First Step to Employability	Nill	Nill	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

11	11	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
2 - Wipro, Shoppers Stop	246	11	Nill	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	11	B. A	Economics	Ramadevi uni, Bhadrak auto. college, IGNOU, OSOU	M. A
2019	61	B. Com	Commerce	Utkal university, Bhadrak auto. college, Ravenshaw college, OSOU	M. Com
2019	14	B.Sc	Physics	Utkal university, Annamallai university, Centurion university	M. Sc
2019	16	B. Sc	Chemistry	Utkal university, Ravernshaw college and Bhadrak auto. college	M. Sc
2019	12	B. A	English	Utkal University	M. A
2019	12	B. A	English	Ravenshaw College	M. A
2019	12	B. A	English	Bhadrak autonomous, s C S A utonomous College,	M. A

2019	15	B. Sc	Zoology	Utkal university, SCS Autonomous College, Bhadrak auto. college and north odisha university	M. Sc
2019	14	B. Sc	Botany	Utkal university and Ravenshaw College	M. Sc
2019	31	B. A	History	Utkal university, Ravenshaw college, N. C. auto. college, IGNOU and OSOU	M. A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
Any Other	1

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Seminar of Need for self defence training programme for girl students	District / State	267
National level sports e-quiz	National	156
Walkathon , sponsored by HPCL Ltd. for Fuel conservation Drive	District / State	127

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	1	National	1	Nill	Nill	LILI sahoo
2019	1	National	1	Nill	Nill	Biswajit Barik

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has its Students Union and the office bearers are elected by a democratic process. The government of Odisha conducts elections in different colleges simultaneously and the office bearers to different post such as president and secretary are elected by student voters. In case of non-conduct of elections due to unavoidable reasons the office bearers are nominated by the college union. The main job of the students union is organising cultural and academic programmes. The students union invites eminent educationists and others persons on special days of programmes. It also hold discussions on issues relating to national and international problems. The student representatives are also made the members of RUSA and IQAC. They are also made the members of the grievance cell. One student representative is also made as a member of the anti-ragging cell. The Students Union is made of one advisor, preferably senior most members of the teaching staff, President (elected representative), vice-president(elected representative). The other associations are like the Dramatic Association (secretary, asst. secretary), Athletic Association(secretary, asst. secretary) and other associations. Different competitions like debate, dance, song, mono-action, and in sports like cricket, football. kabadi, khokho, etc. are organised and winners are awarded with prizes and certificates in annual functions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association has been functioning since 2016. The executive members hold meetings at periodic intervals and adopt resolutions for the development of academic and infrastructure. Very recently they have donated a statue of Lord Ganesh and it has been installed close to the establishment section. They have resolved to take steps for foundation of researchers award at the college level for the teachers. Secondly, they have promised to create a fund namely the Students Welfare Fund. The local MLA who is the president of the Alumni Association has promised to take steps for creation of a corpus fund of rupees one crore. The Alumni Association was registered in 2016, but before the registration the association had been playing a constructive role during the NAAC peer team visits in the first and second cycles. One of the members of the alumni association who is the USA has promised to take steps for an MOU with Florida International University.

5.4.2 – No. of registered Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association came onto existence in 2016 as a registered entity, though they have an active role during the visit of the NAAC team earlier. The registration number of the association is JPR NO-3283/32016. In the meantime they have convened six meetings and supported the institutions in various ways. Very recently they donated a statue of Lord Ganesh to the institution.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

N. .C. Autonomous college, Jajpur stands suigeneris as the oldest educational institution of higher education. The institution encouraged decentralization and participative management in various spheres of administration. The staff members, academics and intellectuals of the locality and the executive committee members play prominent roles. The executive committee is the apex body that takes important decisions concerning the overall development of the college. The executive council, otherwise known as the Governing Body, consists of members who have made significant contributions to academics, industry and social service. The principal is the ex-officio secretary and two senior most faculty member are the members of the executive council. So decentralization starts as the apex and goes down gradually to the the grassroots. The institution has constituted a number of committees/ cells for various purposes, especially for speedy redresal of grievances of students and staff members. There are students representation in a few committees / cells such as RUSA and IQAC. Besides several other committees like purchase committee, building committee, internal complain cell, library advisory committee, students advisory board, career counselling cell and staff council are examples of decentralization and particiaptve management. The following case study is an example of participative management as it involves class - IV employees at the grassroot and gradually goes up to the principal at the apex level. Income tax returns of a majority of employees are files in different quarters - beginning in quarter 1 and ending in quarter 4. The tax returns of number of employees are calculated carefully. This exercise involves the personnel working in the accounts section, the services of the accounts attendants, accountant, DEO, accounts bursar and assistant accounts bursar are required for error free calculation and submission of IT returns for a particular quarter. After the calculation of income tax and verification of PAN, the statement for a particular period is prepared and place before the principal for approval. There after it is submitted. The following commitees provide assistance for decentralization and participative management. Examination Committee - The results of examinations are discussed and suggestions put forward to improve the performance the students. IQAC- The cell monitors and takes steps to maintain quality in academics. Building Committee - Ir is otherwise known as Development Committee.m The committee monitors the maintenance of existing buildings and puts forward the suggestions for construction of new ones in case of necessity. Students Union Advisory Board- The board conducts election for students union and other association. Annual function and various competitions are organize under the guidance and supervision of the members. Athletic Association - The association conducts annual sports Dramatic Society - The society organizes cultural programmes, debate, essay and dance competitions. Equal Opportunity Cell - The cell redressed the grievances of the PWD students. Career Counselling Cell - The cell provides guidance to students regarding career opportunities. ICC - Internal Complaints Committee take up matters relating to sexual harassment. Hence, the staff council, governing body, executive committee, IQAC, Alumni Association, examination Committee, students associations work for decentralisation/participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The controller section and examination section are associated with examination and evaluation. Both mid semester and end- semester examinations are conducted. Answer scripts of mid semester examinations are evaluated by the internal examiners . Fifty percents answer scripts of the end-semester examinations are valued by external examiners and the rest by internal examiners.
Teaching and Learning	Academic section is mainly concerned with teaching and learning. The heads of departments are mainly associated with teaching. The faculty members of different departments and their HODs concerned in various ways.
Curriculum Development	Model syllabus designed by the Department of Higher Education is indtroduced for the students with minor changes by the Board of Studies and approved by the Academic Council. In a nut shell the board of studies and academic councils are associated with curriculum development. The members of the board of studies followed by those of the academic council meet once a year, separately on different dates, at the beginning of the academic session for curriculum development.
Research and Development	There is a research committee in the college headed by a senior teacher with research experience. The committee prepares the research policy. The college has set up a research forum where in the teachers and students interact with one anther on topics of relevance. Generally a teacher delivers a talk in the presence e of students and others and there is lot of brain storming during question answer session. The researchers forum meets periodical.
Library, ICT and Physical Infrastructure / Instrumentation	The library has a separate building of its own. It is the equipped with a good number of test books, reference books and journals. Reading room is available for students. Information and

	communication technology is used in the college. Internet, WiFi system, language lab, computer lab and smart class rooms are used for the purpose. There are three blocks such as arts bloc, science block and commerce block. There are five departmental labs. There is an auditorium with and intake capacity of 250. Each department is provide with computers. Science departments have major equipments for research. There is a mini conference hall. There are three functional hostels. Three hostels are under construction out of which one is meant for tribal girl students. There is a gymnasium. There is a yoga centre too. The college has also adequate facilities for sports and games in the college play ground.
Human Resource Management	Human Resource Management system have been functional in college for many years. All the employees have HRMS ID and the salary is drawn through HRMS.
Industry Interaction / Collaboration	Some students visit industrial houses for field experience. The institution has written letters to a few industries for providing facilities for students for field visits and internships.
Admission of Students	Students Academics Management system (SAMS) is centrally managed by the government of Odisha. SAMS takes up admissions of students for UG classes. There is a PG entrance which is conducted through out Odisha for admission of students into PG classes. Both UG and PG admissions are done centrally by the department of higher education, Odisha. The self-financing wing does the admissions of their students in accordance with admission rules. News paper advertisements are published by self-financing wing for UG admissions. They conduct entrance examinations for BBA, BCA, M. Sc and MSW programmes. Reservation policy for SC and ST students is followed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college has an active website.
Administration	Bio-metric fingerprint attendance system for staff members have been introduced. The grievances of students are redressed on receipt of complaints from college emails.

Finance and Accounts	Accounts section is partly automated. Computer generated bills are submitted.
Student Admission and Support	e-admission process is done trough SAMS which is fully managed by the department of Higher Education, Government of Odisha. Financial assistance in terms of scholarships are managed by e-medhabruti.
Examination	The controller and examination sections are fully automated. Issue of admit cards and mark sheets and grade sheets are generated through computer software.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. S. P. Mohapatra	International conference on life sceinces, Bangkok	Academy of Plant sciences, Meerut	5000
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Professional Development course	Nill	07/11/2019	07/11/2019	47	16
2020	Orientation Programme for staff for online class	Nill	13/07/2020	13/07/2020	68	17
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Refresher Course	1	05/11/2019	18/11/2019	14
Refresher Course	1	05/07/2019	18/07/2019	14
Refresher Course	1	22/02/2019	14/03/2019	21
Refresher Course	1	15/10/2019	04/11/2019	21
Orientation Course	1	01/09/2020	30/09/2020	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	40	15	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The following welfare schemes are available for teaching staff members. A. Pensionary benefits are available to some employees appointed before 2005. B. NPS is availabe to employees appointed after 2005. C. GPF facilities are available to permanent staff members appointed before 2005. D. Accomodation facilities are availabe in college colonies. E. The college has a fuctional cooperative society and staff members take loans at the time of pressing necessities. House building loan is provided by government. F. Vehicle advance, maternity leave, academic leave and paternity leave benefits are also given. .	The following welfare facilites are availabe for nonteaching staff members. A. Pensionary benefits to employees appointed bofore 2005. B. NPS facilities to employees apponted after 29005. C. GPF facilities to nonteahcing staff appointed vefore 2005. D. Festival allowance is given on the wake of puja holidays. E. Accomodation facilities are available. E. House building loan is provided by government. F. Medical reemursement facilities are given. G. Loan facilities from cooperaticve societies . H. Vehicle advance, maternity leave and paternity leave are given by government.	Nill

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audits are conducted at the institutional level through office order. Different audit teams are constituted and headed by senior faulty members and they carry out the audit including stock and store verification. Stock register and cash books of various sections / wings/ departments are verified by the

team members concerned. The team members submit report to the principal with findings (regularities and irregularities) and with recommendations for further improvement. Internal audit including stock and store verification is generally conducted before the summer vacation. External audits are carried out by the Government of Odisha / AG of Odisha. The team members verify the cashbooks, DCR, consolidated cash book and other documents of various sections and wings. They submit the report with findings and suggestions to the government. The copy of the report is t retained at the office for record and reference. Generally, in case of internal audits, the principal sets up committees to look into audit objections and suggest solutions. However audit objections of external audit teams are complied with in these ways- a) If the Head of the institute realizes that the action should be taken at the institutional level under intimation to the government, he /she can do that through office order to settle the audit objections. b) If the audit objections are to be settled at the government level, the principal may initiate proceedings or investigate the matter. c) In case of recovery of any amount from any official, the principal may issue order to realize the amount on the basis of the audit report under intimation to government. d) The audit reports (both internal and external) are placed before the executive committee for discussion. The members present examine the reports and offer suggestion. e) In case executive committee goes in favour of the formation of a committee through consensus or majority to look into the reports thoroughly, the decision is so executed.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	Nill

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Yes
Administrative	Yes	Yes	Yes	Yes

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The Parent-Teacher Meetings are held every year at the beginning of the academic session. 2. The HODs are free to convene meetings with parents department-wise. 3. The parents suggested for immediate filling up of all vacancy positions.

6.5.3 – Development programmes for support staff (at least three)

1. The college has a functional cooperative society. 2. The employees take loans at lower interest rate at time of necessity. 3. Repayment facilities are available in monthly instalment schemes, freely chosen by persons taking loans.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution has been taking a lot of steps for the academic and

infrastructural development of the college. a. construction of new science block and commerce block c. construction of mini conference hall c. yoga centre for students. D. Arts block under construction. E. Regular submission of AQAR f. Introduction of job oriented course like tally and web design. g. college play ground is under renovation.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Interactive session with member, advisory board, Florida Inte rnational University, USA	13/07/2019	13/07/2019	13/07/2019	83
2019	Workshop on intellectual property rights	17/07/2019	17/07/2019	17/07/2019	55
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental studies is a compulsory paper taught across disciplines at the under graduate level. The objective is to promote awareness on environment and sustainable development. The annual power requirement met by megawatt renewable energy sources is 1800 kilowatts. Energy audit is also done. Solar power system is available in college. Digi-set is also available. Inverters in few departments and in the principals chamber and examination section is also available.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Scribes for examination	Yes	4
Rest Rooms	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	4	4	Nill	Nill	Nill	Nill	Nill

[View File](#)

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Indian Ethics	30/07/2019	Indian Ethics is taught to the students of philosophy.. The course structure includes Dharma, Law of Karma, Niskama Karma, and the lofty principles of the Bhagvat Gita. It also includes Gandian ethics of truth, non-violence and satyagraha. Buddhist and Jain ethics are also included.
Western Ethics	30/07/2019	Western ethics include moral and non-moral actions, freedom and responsibility, motive and intention and voluntary actions. It is taught to the students of Philosophy.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Red Cross Day	08/05/2020	08/05/2020	20

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a. Plantation programme by YRC b. Clean up drive by NSS. c. Installation of solar panels on roof tops

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

a. The institutional motto is timely completion of course thereby opening opportunities before the students. b. Another institutional motto is social service by YRC and NSS. c. Providing training to student volunteers and teachers against cyclonic storms and floods. Title I- "DONATE BLOOD , SAVE LIFE 1. The objective is to donate blood to save life 2. Promoting among the students the spirit of social service. 3. Making the students and others aware that by donating blood no one falls ill, rather it stimulates blood cell production. 4. Our college has a donors list their contact numbers. Many a times the relatives of critical patients approach college for blood and the coordinator YRC takes steps for immediate supply of blood to save life. It is the easy reach for patients who require blood but sometimes it is felt that the patients who require blood for critical illness do not have the information with them regarding the blood donors list in our college. So steps are being taken for speedy communication with district blood bank and YRC cell of our college in case of urgency. TITLE - II "BATYA" (Cyclonic Storm and Disaster Management) 1. Our college aims to prepare the students for handling the situations of natural calamities by joining hands with teachers, other government officials. 2. Jajpur as a district of Odisha state is surrounded by rivers like Baitarani, Budha and Kharasrota. Heavy rain falls brings high flood in the low lying area thereby bringing lot of suffering to the people. 3. Every year training camps are organised in the college campus by the officers of Odisha Fire Service and ODRAF (Odisha Disaster Rapid Action Force). The student volunteers of the college are trained how to extinguish fire, use the ladder or how to cut trees or branches that may be uprooted during cyclonic storms. The objective of this best practice is to achieve zero causality during natural disasters such as cyclones and storms. A team of students headed by two senior teachers remain alert and watchful and keep watch on the bulletins relating to weather forecast by Indian Meteorological Department of the state government as well as the central government. In case of cyclonic storm the teams visit the places to be worst affected and make them aware of the impending natural disaster. They help the government machinery at that time. 4. The student volunteers make themselves ready to help the district administration. They along with the officers of district administration go for rescue works. The teachers and students of the college also organise relief camps on their own to help people in waterlogged areas. However, every care is taken see the safety of the volunteers first. In no condition volunteers who do not know swimming are allowed to go for such operations.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.ncac.in/two-institutional-best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

N. C. Autonomous College, an institution of pre-independence period, is now a nodal college of the district. The institution envisions a bright future and encourages the students to march towards ever higher objectives with focus on inter disciplinary research and innovative ideas. Keeping in this vision in view, the institution makes its best efforts to promote research culture into the minds of young students. At regular intervals seminars are conducted in different departments. Students in large numbers participate and some also feel encouraged to present seminar papers. The science departments and self-financing wing hold seminars on saturdays and it is also mentioned in their time table. To develop among the students the spirit of enquiry, research methodology is taught across the departments as a compulsory subject. Field trips are organised and students are asked to submit project reports. The

teachers of different departments act as supervisors in preparation of project report. This is how the students are exposed to wider domain of research culture and it is very much presented through their project papers. The discipline specific courses arouse interests of students in research and impel them to go in for academics. The researchers forum of the college organized talks by teachers and the students are encouraged to participate in this programme. The teachers delivers talks on topics of importance, and the teachers and students share transfer knowledge among each other. The Ph. D awardees and other award winners are felicitated in the staff council meetings. The college also organises interdisciplinary seminars on topics of importance in the field of polity, society, culture and environment. Above all the college offers post graduate courses in four disciplines, i. e. History, Mathematics, Computer Science and Social Work. In spite of hurdles, the college has been marching forward with ever higher objectives for best interest of students and general public.

Provide the weblink of the institution
https://www.ncac.in

8.Future Plans of Actions for Next Academic Year

 N. C. Autonomous College, established in 1946, is now functioning as a nodal college of the district. In spite of being a rural based college, the institution has acquired the status of being the most important college of the locality. Hence, the college aims at reaching a new height with the introduction of many new courses. The college aims at introducing new courses like - a. web design and tally b. Oracle c. Life Skill Development Course Besides, the following plan of action is under active consideration for promotion of academic, athletics, and infrastructure. i. Introduction of ILMS (Integrated Library Management System) ii. Participation in NIRF iii. ISO certification iv. State level inter-college sports camp v. Installation of LCD with projectors in each department. vi. Installation of solar panels in each department.